

April 14, 2015

From: Peter A. Novick

**To: Dr. Peter Bales, Chair of the Academic Senate Steering Committee
Dr. Emily Tai, Vice Chair
Dr. Joel Kuszai, Secretary**

Chairs Peter Novick and Carolyn King called the meeting to order at 3:09 pm

In Attendance: Peter Novick, Carolyn King, Linda Ostrowe, Susan Garcia, Ted Rosen, Raymond Volel

Absent: Adam Luedtke, Gisela Rivera, Lloyd Balch, Reuvain Zahavy, Chong Jue, Christina Kofron, Jusling Lu, Hassan Jaafar, Kevinn Salazar

I: Approval of the agenda for April 14, 2015

- a. The agenda was approved by voice vote.

II: Approval of the minutes of March 17, 2015

- In item II b. Michael should be spelled Michel

III: Reports

a. Old Business

- Update on Volunteer Fair: Adam had emailed stating that he was sick and wanted an update list of the organizations that we would like to include. Here are the additional organizations added to those preexisting.
 - i. Shorefront Cleanup.
 - ii. Wounded Warriors.
 - iii. Veterans' Center (raised the possibility of including campus offices, like Veterans' Services).
 - iv. American Cancer Society.
 - v. NY Hospital of Queens.
 - vi. Mental Health Association of Nassau County (peer program for mental health patients?).
 - vii. Senior Citizens' Center.
 - viii. ASPCA
 - ix. Homes for the Homeless.
 - x. NYPIRG (again, an on-campus office).
 - xi. Sustainable Long Island.
 - xii. Parks and Recreation Department (Queens Green Teams).
 - xiii. PS98/Cardoza High School
 - xiv. NYC Auxiliary Police
 - xv. NY1
 - xvi. North Shore LIJ
 - xvii. Big Brothers Big Sisters
 - xviii. QCC Service Learning/Career Services
 - xix. Ted will email Adam the name of a nursing home, Sue will email Adam the name of the after school program she will be working with this week.
- This final list should be sent to Ronnie via Linda, and then to Michel Hodge for approval before we contact any organizations and make the outdoor reservation.
- It was decided that the event must be outdoors for space issues, as well as traffic. Ray suggested a "Trojan horse" tactic where we have a musical performance or Sue added a DJ to attract students to the area. Ted mentioned the possibility of a celebrity, such as some sort of sports figure. Carolyn has a contact with the NY Knicks and Sue will talk to Peter Marchitello. Peter asked about celebrity alum, which Ray revealed included Salt from Salt N Peppa, and Ray Romano. Peter then recommended that we ask the organizations if they can have any celebrity spokespersons appear to help draw a crowd.
- The date and location must have a rain date. It is suggested that October 7th be the date with the following 14th as the rain date. Once we have the word to move on from Ronnie and VP Hodge, Carolyn will contact the box office to reserve the outdoor area in the Quad from 12:10-2:10.

b. New Business

- Ray reported on the student activities events. The elections are over and went smoothly. Also, a referendum to increase the Student activity fee was approved. Student government will soon be sending out the notifications of the merit scholarships. The recognition dinner for clubs and their officers will be on May 27th at Terrace on the Park. Yearbook photos will take place on May 4-7th. Finally, the Student Union One card machine is not working and will be replaced with a printer to give students an additional place to print materials.

- **NEXT MEETING: Thursday, May 7th at 3:00 in MA209.**

Adjourned at 4:02 pm.

Respectfully submitted, Dr. Peter A. Novick